* Issue of Securities in Dematerialized (DEMAT) Form only
* [Request for Duplicate/Transmission/Transposition of Share Certificate](https://www.welspunspecialty.com/shares-in-physical-mode.php#tab2default)

In terms of the SEBI Circular No SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022, the following Service Requests shall mandatorily be processed by issuing securities in dematerialized form only and the physical share certificate shall not be issued to the Securities holder / claimant.

1. Issuance of Duplicate Securities Certificate  
2. Claim from Unclaimed Suspense Account  
3. Renewal / Exchange of securities certificate  
4. Endorsement  
5. Sub-division / Splitting of securities certificate  
6. Consolidation of securities certificate / folios  
7. Transmission  
8. Transposition

The Securities Holder / Claimant shall submit to Bigshare Services Private Limited (“RTA”) duly filled up Form ISR-4 for the above service Requests.

The RTA shall verify and process the Service Requests and thereafter issue a ‘Letter of Confirmation’ in lieu of Physical securities certificate (s), to the securities holder / claimant within 30 days, which shall be valid for a period of 120 days from the date of its issuance, within which the securities holder/claimant shall make a request to the Depository Participant for dematerializing the said securities.

In case the securities holder / claimant fails to submit the demat request within 120 days, the securities shall be credited to the Suspense Escrow Demat Account of the Company.

To make the aforesaid service request, the shareholders can download the below form as mentioned in SEBI circular:

[**Form ISR - 4**](https://welspunspecialty.com/pdf/kycforms/isr4.pdf)**:**    Request for issue of Duplicate/Transmission/Transposition share Certificate and other Service Requests